

**TRANSNET SOC LTD**

**TENDER NUMBER: TNPA/2023/11/0015/49564/RFP**

**ADDENDUM NO. 04**

**DATED: 05 March 2024**

The following information is furnished in addition to, in amplification and substitution of, matters contained in the tender documents issued in respect of the abovementioned Request for Proposal.

**1. The technical evaluation criteria (Annexure A) is hereby amended as follows:**

The below criterion in table 1 as published in the RFP is hereby replaced with the criterion as cited in table 2.

**Table 1 – Original criterion: Occupational Health and Safety Management (Signed Health and Safety Plan)**

| No | Technical Criteria                        | Description                   | Type of Proof to be submitted  | Scoring Guideline  | Weighting |
|----|---|-------------------------------|--|--|-----------|
| 3. | Occupational Health and Safety Management | Signed Health and Safety Plan | The bidder must have an active and comprehensive Health and Safety Plan designed to deliver a high level of safety performance. The signed Health and Safety Plan must demonstrate how the aims of the company’s Health and Safety Policy are being achieved with following key elements:<br>a) Emergency management plan.<br>b) Procuring and implementing systems and services for the prevention, monitoring, detection and extinguishment of fires or explosions;<br>c) Hazard identification and risk assessment that is inclusive of all operational activities and training thereof;<br>d) Medical Surveillance Program;<br>e) Permit to Work System;<br>f) Incident reporting procedure;<br>g) Safe Operating Procedures, Work Instructions and standards of housekeeping;<br>h) Issuance of Personal Protective Equipment (PPE) register, the expectation of its use, including for Third Party Contractors;<br>i) Safety management of visitors and contractors;<br>j) Mandatory Health and Safety Appointment Letters and training for Safety Health appointees, on-site duties training, induction | 0 = No submission of a signed Health & Safety Plan or submission of a plan that addresses less than four (4) key elements or plan does not address Risk Assessment.<br><br>1 = Submitted a signed Health & Safety Plan with four (4) key elements including Risk Assessment.<br><br>2 = Submitted a signed Health & Safety Plan with five (5) to seven (7) key elements including Risk Assessment.<br><br>3 = Submitted a signed Health & Safety Plan with eight (8) to ten (10) key elements including Risk Assessment. | 20        |

**Table 2 – Revised criterion: Occupational Health and Safety Management (Signed Health and Safety Plan)**

| No | Technical Criteria                        | Description                   | Type of Proof to be submitted   | Scoring Guideline   | Weighting |
|----|---|-------------------------------|---|---|-----------|
| 3. | Occupational Health and Safety Management | Signed Health and Safety Plan | <p>The bidder must submit an existing comprehensive signed Health and Safety Plan designed to deliver a high level of safety performance. The signed Health and Safety Plan must demonstrate how the aims of the company's Health and Safety Policy are being achieved with following key elements and submit documentary proof for each element as listed below:</p> <ul style="list-style-type: none"> <li>a) Emergency management plan and proof of emergency drills or simulations.</li> <li>b) Procuring and implementing systems and services for the prevention, monitoring, detection and extinguishment of fires or explosions. As an example, which is not limited to the following, evidence of inspection records of the equipment and system.</li> <li>c) Hazard identification and risk assessment procedure indicating all operational activities and training thereof and how the risks will be addressed and mitigated that is inclusive of all operational activities and training thereof;</li> <li>d) Medical Surveillance procedure/plan;</li> <li>e) Signed Permit to Work System/ Procedure.</li> <li>f) Signed Incident reporting procedure;</li> <li>g) Signed Safe Operating Procedures, Work Instructions and standards of housekeeping;</li> <li>h) Signed Issuance of Personal Protective Equipment (PPE) register, the expectation of its use, including for Third Party Contractors;</li> <li>i) Signed procedure for Safety management of visitors and contractors;</li> <li>j) Submit mandatory Health and Safety appointment letters and a detailed Health and Safety training plan demonstrating how training such as on-site duties training, induction training, SOP training, proof of training of SHE Appointees, together with the certificates and training attendance registers. Or a detailed Health and Safety training plan if training has not yet been conducted.</li> </ul> | <p>0 = No submission of a signed Health &amp; Safety Plan or submission of a Health &amp; Safety plan that addresses less than four (4) key elements.</p> <p>1 = Submitted a signed Health &amp; Safety Plan with five (5) key elements.</p> <p>2 = Submitted a signed Health &amp; Safety Plan with six (6) to seven (7) key elements.</p> <p>3 = Submitted a signed Health &amp; Safety Plan with eight (8) to ten (10) key elements.</p> | 20        |

**To: Transnet National Ports Authority**

Transnet National Ports Authority Admin Building (Emendi)

N2, Neptune Road, Off Klub Road

Port of Ngqura

Port Elizabeth

6212

Email Address: TNPATenderenquiries1@transnet.net

Dear Sir / Madam,

**TENDER NUMBER : TNPA/2023/11/0015/49564/RFP : ESTABLISHMENT OF AN APPROVED PANEL OF SERVICE PROVIDERS TO BE APPOINTED AS OPERATOR(S) OF LAST RESORT OF TNPA PORT TERMINAL/FACILITY OPERATIONS, FOR A PERIOD OF THREE (3) YEARS FOR AS AND WHEN REQUIRED, AS A TRANSITIONAL MECHANISM UNTIL NEW TERMINAL OPERATOR(S) ARE APPOINTED THROUGH THE SECTION 56 PROCESS.**

Receipt of **Addendum No. 4** dated **05 March 2024** is hereby acknowledged.

Kind regards

\_\_\_\_\_  
(Name, Surname & Signature of the Authorized signatory)

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:** This acknowledgement must be signed and returned with your bid submission on or before closing date of tender.